

Paddington Station Preschool Extended Day Program Enrollment Agreement 2017-2018

Revised September 15, 2017. Effective for the 2017-2018 school year, the cost per hour for these programs is the equivalent to \$6, which is reflected on this enrollment form. Upon signing this form, the published cost of the program for the semester will be non-refundable and non-transferrable.

Children are enrolled by the semester on a first-come, first-served basis. Per regulations set forth by the Department of Human Services, children attending these programs must be at least 2-and-a-half years of age. The maximum enrollment per day for Breakfast Club and Afternoon Tea is 20 students. The maximum enrollment per day for Whistle Stop is 16 students.

If a program is dropped mid-semester, the unused portion of the stated cost will be forfeited. If space permits, and you would like to enroll your child in a program mid-semester, you will be required to pay the drop-in rate until the end of the current calendar month and you will be responsible for signing an enrollment agreement and paying the stated amount for the number of full months remaining in the semester (which will be non-refundable and non-transferrable upon signing the enrollment agreement).

Breakfast Club will open at 7:30 am each day.

Whistle Stop will remain open until 3:30 pm each day. If your child's class releases at 3:15 pm, your cost for Whistle Stop will be half. If a family is late for Whistle Stop pick-up, the child will be taken to the School Office and a \$15 fee will be charged for each 15-minute block of time past the closing time of the program.

Afternoon Tea will remain open until 5:20 pm each day and the School will close at 5:30 pm, allowing for ten minutes of time for you to sign your child out, gather his or her items and proceed to the foyer to exit the building on time and in alignment with the contracted hours of our employees. If a family is late for Afternoon Tea pick-up, a \$15 fee will be charged for each 15-minute block of time past the closing time of the program.

BREAKFAST CLUB <i>opens at 7:30 am</i>	5 mornings/week	4 mornings/week	3 mornings/week	2 mornings/week	1 morning/week
Fall Semester	\$480	\$384	\$288	\$192	\$96
Spring Semester	\$600	\$480	\$360	\$240	\$120

Maximum Enrollment per day is 20. Breakfast Club Daily Drop-in Fee: \$15 (if space is available).

WHISTLE STOP <i>closes at 3:30 pm</i>	5 afternoons/week	4 afternoons/week	3 afternoons/week	2 afternoons/week	1 afternoon/week
Fall Semester	\$240	\$192	\$144	\$96	\$48
Spring Semester	\$300	\$240	\$180	\$120	\$60

Maximum Enrollment per day is 15. Whistle Stop Daily Drop-in Fee: \$10 (if space is available).

AFTERNOON TEA <i>closes at 5:20 pm</i>	5 afternoons/week	4 afternoons/week	3 afternoons/week	2 afternoons/week	1 afternoon/week
Fall Semester	\$1,200	\$960	\$720	\$480	\$240
Spring Semester	\$1,500	\$1,200	\$900	\$600	\$300

Maximum Enrollment per day is 20. Afternoon Tea Daily Drop-in Fee: \$35 (if space is available).

Confirmation of enrollment for the semester will be made by the School following receipt of this signed Enrollment Agreement and communicated to the parents or guardians who are financially responsible for the Student, at which time enrollment will be confirmed and payment of the stated cost will be due. The payment due date for fall semester extended day programs is August 28, 2017 and the payment due date for spring semester extended day programs is January 8, 2018.

It is agreed that the confirmation of this signed Enrollment Agreement signifies the joint and several obligation of the parent(s) or guardian(s) to remit the charge for the stated cost of the program and all related fees for the semester. It is further agreed that the confirmation of the Student's enrollment reserves a place for the entire semester and that no reduction or rebate will be made in the event of early withdrawal or dismissal, nor is the cost of the program transferable to another program, student or semester.

A late charge of \$15.00 per month will be assessed to any account that is delinquent over thirty days, together with interest at the rate of 18% per year. The bank fee incurred by the school will be assessed for any insufficient funds fees or credit card chargebacks. If legal action is necessary to collect any amount due to the School, or to interpret, enforce, reform, rescind or otherwise modify any term of this Enrollment Agreement, in addition to the full principal and interest amounts due, the School shall be entitled to recover its reasonable attorneys' fees, costs and expenses incurred in connection with such proceedings.

CHECK ONE: Fall Semester 2017 Spring Semester 2018

Enroll in times and days by circling your choices	BREAKFAST CLUB	MON	TUE	WED	THUR	FRI
	WHISTLE STOP	MON	TUE	WED	THUR	FRI
	AFTERNOON TEA	MON	TUE	WED	THUR	FRI

STUDENT:

DOB:

Today's Date:

Parent/Guardian 1 Signature

Parent/Guardian 2 Signature

Parent/Guardian 1 Printed Name

Parent/Guardian 2 Printed Name

OFFICE USE:	AMT DUE	AMT PAID	METHOD	CHECK #
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